

# Privacy Policy for Alcolm Cloud Applications

Last Updated: 01.04.2023

## Introduction

At ALCOLM AG, we are committed to protecting the privacy of our customers and users. This Privacy Policy outlines our practices regarding the collection, use, and protection of personal data for our cloud applications. Please read this policy carefully to understand our policies and practices regarding your personal data and how we will treat it.

### 1. Scope

This Privacy Policy applies to our cloud applications and any related services provided by ALCOLM AG (collectively, the "Services"). By using our Services, you agree to the terms of this Privacy Policy.

### 2. Personal Data Collection

ALCOLM AG does not collect, store, or process any personal data from our cloud applications. Our customers are solely responsible for the personal data they collect, store, and process using our Services. We do not have access to or control over the personal data collected by our customers.

### 3. Personal Data Use

Since we do not collect, store, or process personal data, we do not use personal data for any purpose. Our customers are responsible for managing their own personal data in compliance with applicable privacy laws and regulations.

### 4. Personal Data Protection

Our customers are responsible for the protection of personal data collected, stored, and processed through our Services. We provide various security measures to help protect the integrity and confidentiality of our customers' data, but we cannot guarantee complete security.

### 5. Data Retention

ALCOLM AG does not retain any personal data collected by our customers through our Services. Our customers are responsible for maintaining their own data retention policies and practices.

### 6. Data Access and Deletion

Since we do not collect, store, or process personal data, we do not provide access to or deletion of personal data. Our customers are responsible for providing access to and deletion of personal data in accordance with applicable privacy laws and regulations.

### 7. Third-Party Services

Our Services may include links to third-party services or applications. This Privacy Policy does not apply to the collection, use, and protection of personal data by these third-party services or applications. We encourage you to review the privacy policies of these third parties before using their services or applications.

## **8. Changes to This Privacy Policy**

We may update this Privacy Policy from time to time to reflect changes in our practices, the law, or our Services. We will notify you of any material changes by posting an updated version of this Privacy Policy on our website. Your continued use of our Services after the posting of an updated Privacy Policy indicates your acceptance of the updated policy.

## **9. Contact Information**

If you have any questions or concerns about this Privacy Policy or our privacy practices, please contact us at:

ALCOLM AG

Zürcherstrasse 133, 8952 Schlieren

+41 58 0958 20 00

info@alcolm.com

Thank you for using our cloud applications and for trusting us to provide you with secure and reliable Services.